

Notice of Meeting



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Executive

Thursday, 3rd November, 2022 at 5.00 pm

**in the Council Chamber, Council Offices,
Market Street, Newbury**

Note: This meeting can be streamed live here: <https://www.westberks.gov.uk/executivelive>

Date of despatch of Agenda: Wednesday, 26 October 2022

For further information about this Agenda, or to inspect any background documents referred to in Part I reports, please contact Sadie Owen (Principal Democratic Services Officer) on 01635 519052, e-mail: sadie.owen1@westberks.gov.uk

Further information and Minutes are also available on the Council's website at www.westberks.gov.uk



WestBerkshire
C O U N C I L

Agenda - Executive to be held on Thursday, 3 November 2022 (continued)

To:	Councillors Lynne Doherty (Chairman), Steve Ardagh-Walter, Dominic Boeck, Graham Bridgman, Ross Mackinnon, Thomas Marino, Richard Somner, Joanne Stewart and Howard Woollaston
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Agenda

Part I

	Pages
1. Apologies for Absence To receive apologies for inability to attend the meeting (if any).	7 - 8
2. Minutes To approve as a correct record the Minutes of the meeting of the Executive held on 22 September 2022.	9 - 10
3. Declarations of Interest To remind Members of the need to record the existence and nature of any personal, disclosable pecuniary or other registrable interests in items on the agenda, in accordance with the Members' Code of Conduct .	11 - 12
4. Public Questions Members of the Executive to answer questions submitted by members of the public in accordance with the Executive Procedure Rules contained in the Council's Constitution.	13 - 14
5. Petitions Councillors or Members of the public may present any petition which they have received. These will normally be referred to the appropriate Committee without discussion.	15 - 16

Items as timetabled in the Forward Plan

	Pages
6. Environment Strategy Annual Progress Report (EX4242) Purpose: to present the annual progress report on the Environment Strategy covering the second year of the delivery of the Strategy from July 2021 to July 2022.	17 - 52
7. MTFS Planning (EX4257) Purpose: to provide an update to the Medium Term Financial Strategy (MTFS) and outline the revised assumptions. <u>Members are required to set a budget by 11 March 2023. This papers</u>	53 - 60

Agenda - Executive to be held on Thursday, 3 November 2022 (continued)

forms some of the background to the budget setting process in the run up to the Budget being approved by Full Council in early March.

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8. **Co-Production Framework for West Berkshire (EX4263)** 61 - 80
Purpose: to summarise work carried out to develop an approach to working co-productively in West Berkshire. The report proposes a summary document for agreement entitled 'Co-Production in West Berkshire: The Essentials' (Appendix A).
The document is supplemented by a co-production toolkit for West Berkshire; including a 'how to' guide and practical tools, templates and training materials which together constitute a Co-Production Framework for West Berkshire.
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9. **Buckinghamshire Oxfordshire & Berkshire West Integrated Care Partnership (EX4268)** 81 - 88
Purpose: to set out the requirement to establish the Buckinghamshire Oxfordshire and Berkshire West Integrated Care Partnership as a joint committee. The report also notes the appointment of West Berkshire Council Members to the joint committee, and delegation of powers to agree the terms of reference for the joint committee.
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10. **Motion to Council - Sprinklers (EX4235)** 89 - 96
Purpose: to provide a response to the motion submitted to Council on 8 July 2021.
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11. **Contract Award for the Provision of Grounds Maintenance (EX4208)** 97 - 110
Purpose: to seek Executive approval to award the Grounds Maintenance Contract following a tender process.
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12. **York House - Freehold disposal (EX4279)** 111 - 118
Purpose: to discuss and make recommendation for the freehold disposal of York House.
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13. **Extension of existing leisure management contract from January 2023 to June 2023 (EX4267)** 119 - 126
Purpose: to consider the extension of the current leisure management contract to June 2023 to allow for the conclusion of the leisure management procurement process.
The financial details are included in a Part II report due to the commercially sensitive information that could influence the current live procurement for a new 10 year management contract.
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14. **Members' Questions** 127 - 128
Members of the Executive to answer questions submitted by Councillors

Agenda - Executive to be held on Thursday, 3 November 2022 (continued)

in accordance with the Executive Procedure Rules contained in the Council's Constitution.

15. **Exclusion of Press and Public**

RECOMMENDATION: That members of the press and public be excluded from the meeting during consideration of the following items as it is likely that there would be disclosure of exempt information of the description contained in the paragraphs of Schedule 12A of the Local Government Act 1972 specified in brackets in the heading of each item. [Rule 8.10.4 of the Constitution refers.](#)

Part II

16. **Contract Award for the Provision of Grounds Maintenance (EX4208)** 129 - 142
(Paragraph 3, information relating to financial/business affairs of a particular person)

Purpose: to seek Executive approval to award the Grounds Maintenance Contract following a tender process.

17. **York House - Freehold disposal (EX4279)** 143 - 152
(Paragraph 3, information relating to financial/business affairs of a particular person)

Purpose: to discuss and make recommendation for the freehold disposal of York House.

18. **Extension of existing leisure management contract from January 2023 to June 2023 (EX4267)** 153 - 194
(Paragraph 6 – information relating to proposed action to be taken by the Local Authority)

Purpose: to consider the extension of the current leisure management contract to June 2023 to allow for the conclusion of the leisure management procurement process.

The financial details are included in a Part II report due to the commercially sensitive information that could influence the current live procurement for a new 10 year management contract.

Sarah Clarke
Service Director: Strategy and Governance



West Berkshire Council Strategy Priorities

Council Strategy Priorities:

PC1: Ensure our vulnerable children and adults achieve better outcomes

PC2: Support everyone to reach their full potential

OFB1: Support businesses to start, develop and thrive in West Berkshire

GP1: Develop local infrastructure to support and grow the local economy

GP2: Maintain a green district

SIT1: Ensure sustainable services through innovation and partnerships

If you require this information in a different format or translation, please contact Sadie Owen on telephone (01635) 519052.

